

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, SEPTEMBER 19, 2018**

A regular meeting of the Greene Central School Board of Education was called to order at 6:07 p.m., by Board President, Brian Milk, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mrs. Tammie McCauley
Mr. Seth Barrows
Mr. Nicholas Drew
Mr. Jason Burghardt
Mr. Douglas Markham

ROLL CALL

BOARD MEMBERS ABSENT:

Mr. Scott Youngs, Vice-President

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James B. Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal & Director of PE & Athletics
Mrs. January Pratt, Primary School Principal
Ms. Kimberly Matthews, Director of Special Programs
Mr. Gerald Abbey, Jr., Interim Facilities Director
Mr. Dennis Symons, Interim Head Bus Driver

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Burghardt, seconded by Youngs, to adjourn to Executive Session at 6:08 p.m. to discuss:
 - To review Special Education placements for particular students and consider them for approval.
 - To discuss a matter leading to the appointment of a particular person.

EXECUTIVE SESSION

Yes-6, No-0

- Motion made by Burghardt, seconded by Barrows, to adjourn Executive Session at 6:28 p.m.

ADJOURN EXECUTIVE SESSION

Yes-6, No-0

- President Milk reconvened the meeting 6:30 p.m.

RECONVENE

4. TRANSPORTATION

Add: 1. Transportation Request – Applefest 9/29/18

8. BUSINESS & FINANCE

Add: 5. Lease Resolution

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Markham, to approve the following placements: #710022283; #710022455; #710123552; #710023863; #710023265; #710023415.

SPECIAL EDUCATION PLACEMENTS

Yes-6, No-0

**APPROVE MINUTES
9/5/18 MEETING**

- Motion made by Burghardt, seconded by McCauley, to approve the minutes of the Regular Board meeting held on September 5, 2018 as presented.
Yes-6, No-0

CALENDAR

- September 20 – Intermediate School Open House – 6:30 p.m.
- September 21 – Morning Program Begins (Mondays & Fridays)
- September 25 – MS/HS Open House – 6:30 p.m.
- September 27 – Primary School Open House – 6:30-8:00 p.m.
- September 28 – Morning Program for Board of Education
- September 28 – Homecoming Football Game
Field Hockey Game – 2:15 p.m.
- September 29 – Homecoming Dance
- October 3 – Board of Education Meeting – 6:00 p.m.
- **October 4 – Intermediate School Assembly – 8:30 a.m.
(introduction of staff and Board members)**
- October 5 – Staff Development Day
- October 8 – Columbus Day – No School

PUBLIC COMMENT:

- Sarah Tanzini, Student Council President, handed out invitations to Board members to march in the Homecoming Parade at football game half-time. She also gave them fortune cookies which were handed out to students the first day of school with positive thoughts attached. Sarah also asked if Board members would be willing to help with judging of class banners.

REPORTS:

**EXTERNAL AUDIT RPT.
– WEST & CO. –
MR. ROSSI**

- Michael Ross of West & Co., presented the draft of the External Audit Report ending June 30, 2018. Mr. Rossi highlighted the following items:

- The full audit was reviewed with the Audit Committee prior to the Board meeting.
- The school district was given a clean audit and complied with all GASB required standards.
- The fund balance complies with real property laws as to a 4% fund balance carry-over.
- Though the district spent \$87,000 less than revenue received, but due to the \$49,000 loss by the School Lunch Fund it was in an almost break even position.
- No major issues were encountered during the audit and management provided all documents and information in a timely manner.
- The district receives more than \$750,000 in federal aid and therefore an audit was required to be done on federal funds with no issues found.
- Extra-curricular audit was also done, as the Board has oversight on the accounts. No major issues were found.
- The Board will receive a bound copy of the final audit documents.

**SPECIAL EDUCATION
UPDATE –
MRS. MATTHEWS**

- Mrs. Kimberly Matthews, Director of Special Programs, presented some performance data, concerns, and needs of the Special Education Department and her action plan to address the needs. She highlighted the following:

- Historical performance data over the last 7 years. Greene has had some fluctuation, but we are at the state average which is 17%. Greene is not over-classifying students.

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- In reviewing Performance Plan indicators for the last 3 years she highlighted the following areas of concern:

INDICATOR 3: ELA State Assessment Proficiency:

How many students with a disability met proficient levels on NYS assessments?

- Greene is not hitting the state target and if state targets aren't met consistently, the State may put the district under review. It is important to recognize what our needs are and to begin to remediate those needs.
- Action Plan – to work with teachers and special education staff to review data to see if there are patterns; collaborate with administrators to determine instructional needs; provide professional development for staff; and to monitor students that are receiving literacy support to determine if we are meeting their needs.

INDICATOR 5: Least Restrictive Environment (LRE):

How many students with a disability spend 80% or more of their day in a general education program?

- Greene is not meeting the state target in this area.
- Numbers do not include students who are placed outside of the district.
- How does the district better support teachers to allow students with disabilities to be in the general education setting.
- Action Plan – determine placements of students with disabilities in general education less than 80% of the day; collaborate with administrators to determine barriers; create MAPS of each placement to determine what the needs of students are that create a recommendation for a more restrictive environment; share data with special education teachers for program recommendations.

- Mrs. Matthews closed by stating that Greene's graduation rate for students with disabilities and regents passing rates are good.

- Board member Barrows asked if the "opt out" rate on state exams account for the low proficiency rates.

- Bryan Ayres, Intermediate School Principal stated that last year "opt out" numbers were less.

- Mrs. Matthews stated that she did not have those specific numbers.

- **Audit Committee** – Board member McCauley reported on the Board Audit Committee meeting held on September 5, 2018. She highlighted the following:

- The Committee reviewed the possibility of sending out an RFP for Auditing services. This is something that needs to be discussed by the entire Board.
- The Committee will meet again next week to review the Audit and make a recommendation to the Board at the next meeting.

**BOARD COMMITTEE
REPORTS:**

- Motion made by Drew, seconded by McCauley, to approve the Transportation Request of the Applefest Committee for the use of a bus and driver on September 29, 2018, to provide a shuttle bus service during the Applefest at no cost to the district.

**TRANSPORTATION:
TRANSPORTATION
REQUEST-APPLEFEST**

Yes-6, No-0

FACILITIES:

- Gerald Abbey, Interim Facilities Director, updated the Board on the following:
 - Asbestos Abatement was completed the first week in August, but installation of the EPDM added layer of protection has been installed at the Primary school and work at the Intermediate school continues 2nd shift. There was a Change Order for \$3300.00 due to an increase in the thickness of materials used. As of right now, the project has a \$6,519.00 positive balance.
- Board member Burghardt asked if the turf field is safe to play on in light of all the rain for the field hockey tournament Scheduled for this weekend.
- Bryan Ayres, Director of PE & Athletics, stated that he and Gerald will walk the field tomorrow and will investigate the possibility of using the primary fields if necessary.

**FIRST READING -
POLICY #56.1 -
SCHOOL UNIFORMS**

- Motion made by Burghardt, seconded by Barrows, to approve the first reading of Board Policy #56.1 – *School Uniforms*, as read.
Yes-6, No-0
- Board member Markham asked what dark green color. Bryan Ayres, Director of PE & Athletics, stated that using forest green versus the more expensive kelly green.

**SECOND READING &
ADOPTION - POLICY
#86- FAMILY
ENGAGEMENT**

- Motion made by McCauley, seconded by Markham, to approve the second reading and adoption of Board Policy #86 – *Family Engagement*, as read.
Yes-6, No-0
- Board member McCauley stated that reaching out to families is great and she would be interested in a report on the district's activities toward implementing the policy.

**EDUCATION &
PERSONNEL
RESIGNATION(S):
ABBAY SPENCER -
ART TEACHER**

**- The Superintendent of Schools recommends
the following Board actions:**

- Motion made by Burghardt, seconded by Markham, to accept the resignation of Abbey Spencer, Art teacher, effective September 3, 2018.
Yes-6, No-0

**WENDY (STOQUERT)
KOSTY, CAFETERIA
WORKER**

- Motion made by Burghardt, seconded by Markham, to accept the resignation of Wendy (Stoquert) Kosty, Cafeteria Worker, effective September 28, 2018.
Yes-6, No-0

**APPOINTMENT(S):
SUBSTITUTE ROSTERS**

- Motion made by Burghardt, seconded by McCauley, to appoint Julie Dietrich as a Substitute LTA and Teacher UPK-12 to the 2018-2019 Substitute Roster, effective September 20, 2018.
Yes-6, No-0

**UNPAID VOLUNTEER
FOOTBALL COACH**

- Motion made by McCauley, seconded by Markham, to appoint Brian Milk as an Unpaid Volunteer Football Coach.
Yes-5, No-0, Abstain-1(Milk)

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- Motion made by Drew, seconded by Markham, to approve the Unpaid Leave of Absence of Meryt Allmendinger, Bus Driver, October 1 – 4, 2018 (4 days).
Yes-6, No-0

**UNPAID LEAVE OF
ABSENCE – MERYT
ALLMENDINGER-
BUS DRIVER**

- Motion made by Burghardt, seconded Barrows, to accept the Treasurer’s Report for the Extra-Curricular Activity Funds for July & August 2018 as presented.
Yes-6, No-0

**BUSINESS & FINANCE:
TREASURER’S REPORT
ACTIVITY FUNDS**

- Motion made by Burghardt, seconded by Barrows, to accept the Internal Claims Audit Reports for August 2018 as presented.
Yes-6, No-0

**INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Barrows, seconded by Markham, to declare 38 copies of *A Writer’s Reference: Eighth Edition* textbooks as obsolete/surplus and to dispose of the same.
Yes-6, No-0

**OBsolete/SURPLUS
ENGLISH TEXTBOOKS**

- Mark Rubitski, Business Manager, reviewed the 2018-19 School Lunch Fund Budget with the Board. He highlighted the following:

**SCHOOL LUNCH
PROGRAM BUDGET**

- Budget for 2018-19 is \$600,450.00
- 2017-18 finished with a \$49,000 loss
- \$15,000 provided in 2018-19 budget to help fund the program
- Price increase of 10 cents for each meal for the 2018-19 school year
- Contributing factors to the 2017-18 budget were: increased equipment repair and maintenance; sales down due to Health Snacks regulation which are not appealing to students; and increase in minimum wage and all salaries.
- Kim Corcoran, Food Service Director, will continue to investigate cost saving measures
- Monthly updates on the School Lunch Program budget will be monitored and shared with the Board.

- Motion made by Drew, seconded by Markham, to approve the Lease Resolution (attached as Exhibit “A”), between the Greene Central School District and TCF Equipment Finance, for the Lease of 3 pieces of lawn maintenance equipment at a cost of \$22,000 per year for 5 years.
Yes-6, No-0

**LEASE RESOLUTION-
LAWN EQUIPMENT**

- Nothing.

DISCUSSION ITEMS:

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
1/3/2018	Sports Uniform Policy	BOE	9/19/18
1/17/2018	Bus Garage-outside lighting,	BOE & Facilities Director	Ongoing
5/2/18	Legislative Committee -- Community Member -- Student Enrollment	BOE	Ongoing
7/11/18	Student on the Board	BOE	January 2019
8/1/18	BOE Meeting/One Per Month	BOE	12/5/18
9/5/18	Transfer to Capital Reserve	BOE	Ongoing

- Remove sports uniform policy;

- Student on Board – Board member Markham asked what the advantage is for the student. The experience, and for the Board, input from a student’s standpoint. BG has a student on their Board currently and Tim Ryan, Superintendent, loves it. The Board likes the interaction with the student. Interim Superintendent Daniels will ask him for a write-up with the positives and negatives.

**SUPERINTENDENT’S -
REPORT:**

Interim Superintendent Gordon Daniels reported on the following:

- Catskill Area Study Council:
 - Speakers from NYSSBA discussed responsibilities of first year Board members and the Board President.
 - Will put together a pack of the information for all Board members.

- Interim Superintendent Daniels was invited to do a presentation at the Chenango County Retired Teachers Association at Unadilla Valley discussing rural schools situation, economics, and funding. Bob Mackey, Superintendent of Unadilla Valley also did a presentation on work to be advocates for our school systems. He will put together a packet of the information for Board members.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 5, 2018	
Building & Grounds	April 4, 2018	
Transportation	April 12, 2018	
Employee	June 6, 2018	
Audit	Sept. 19, 2018	
Curriculum & Technology	Aug. 15, 2018	
Legislative		
Tenure	April 17, 2018	
Extra-Curricular		
Policy	Aug. 29, 2018	

- Audit Committee sometime next week;
- Building & Grounds, Transportation – 10/17 in the morning.
- Board member Drew asked if Mark could be included in their meetings to answer any questions regarding budget.
- Policy Committee – meet before the next meeting to review a possible Opioid Policy which may include Narcan training for employees. Interim Superintendent Daniels has reviewed some possible policies from other districts. Dr. Masarech and Jim Strenkert, Greene Emergency Squad, could help with training and supplying the Narcan. Concerns are during after school activities where there is a wider age range of individuals on our campus.
- Buildings & Grounds -prior to Board meeting – 10/3 @ 5:00 p.m.

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**PUBLIC COMMENT:
TAMMY MCCAULEY**

- Board member McCauley announced that there is a Chenango County School Boards meeting on a Tuesday, September 25th. She will send out an email with the particulars.

- Dan Frair, Chenango County Under Sheriff, stated that he has been trained and has used Narcan for a lot of years. The Sheriff's office has registered Opioid kits which contain the newer version of Narcan. He can also do any training the district might need. The newer Opioid kits are stronger as the new drugs out there are ridiculously bad and strong. Mr. Frair voiced concern about training employees to administer Narcan as the victim could become extremely violent when becoming conscious. He also stressed the need to stay away from any white powder, because if it becomes airborne or any contact can be deadly. **DAN FRAIR**

- Motion made by Burghardt, seconded by Barrows, to adjourn to Executive Session at 7:28 p.m. to discuss the collective bargaining negotiations involving the GTA. **EXECUTIVE SESSION**
Yes-6, No-0

- Motion made by Barrows, seconded by McCauley, to adjourn Executive Session at 8:05 p.m. **ADJOURN EXECUTIVE SESSION:**
Yes6-, No-0

- President Milk reconvened the meeting at 8:05 p.m. **RECONVENE**

- Motion made by Barrows, seconded by McCauley, to adjourn the meeting at 8:06 p.m. **ADJOURNMENT**
Yes-6, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk